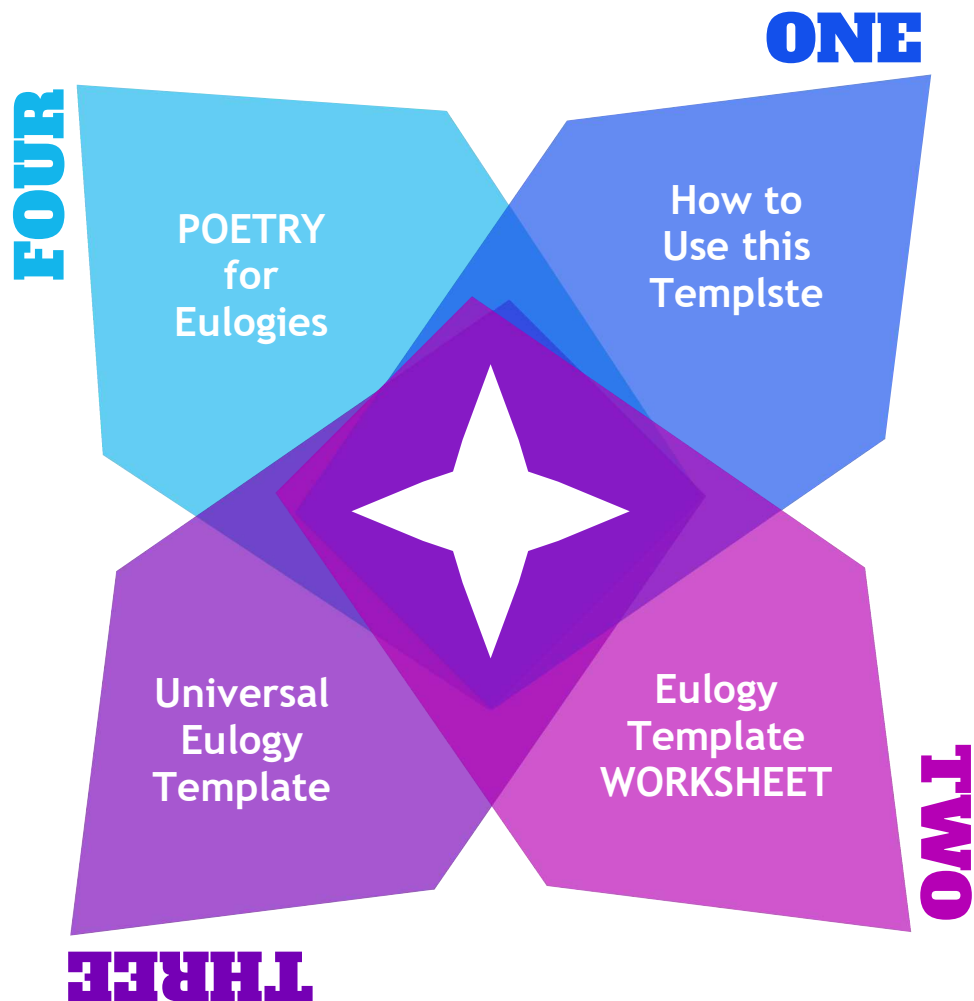


Eulogy Template and Worksheet



MyFinalPlanner

What's here





How to Use This Template

How to Use The Eulogy Template

How to Use This Template

Writing a eulogy for a loved one is an emotionally challenging but meaningful task.

Here are the steps we recommend you can take before filling out the template to help you craft a heartfelt and fitting eulogy:

Preparing to Write

1. **Reflect** on your relationship and memories: Think about your special bond with the deceased, shared experiences, and cherished moments that capture their personality, values, and impact on your own life.
2. **Gather information** and input: Talk to other family members and friends to collect additional stories, anecdotes, and perspectives that highlight different facets of the person's life.
3. **Focus on their positive qualities:** While acknowledging their flaws is acceptable, a eulogy should primarily celebrate the person's virtues, accomplishments, and the ways they enriched the lives of others.

Using the Worksheet

Filling out the worksheet will give you everything you need to complete the template. The worksheet gives you a place to collect your thoughts about the person's most important traits and values, their talents and successes in life, as well as favorite memories or family stories.

1. **Include personal stories and anecdotes:** Specific, vivid stories and examples that illustrate their character, values, and quirks can bring the eulogy to life and make it more memorable.

How to Use The Eulogy Template

- A typical eulogy has room for about 1-3 personal stories, memories or anecdotes. The worksheet has room for more than that. Fill out the entire worksheet if you can, then include the anecdotes that are most telling about the person and then skip the sections of the template that include memories you won't be sharing.
 - Rather than write everything out word for word, write down the memories and anecdotes you're going to share just as bullet points. That will be enough for you to remember the story and you'll be more likely to speak in a more relaxed style if you aren't reading every word.
4. **Write from the heart:** Use your own words and conversational language to express your emotions, gratitude, and memories. Personal touches and humor (when appropriate) can make the eulogy more genuine and relatable.



Eulogy Template **WORKSHEET**

Eulogy Template WORKSHEET

Eulogy Template Worksheet

1. List 2-3 of the person's core values, (e.g. kindness, integrity, creativity).

2. What are 1-2 personal stories or memories highlighting their positive qualities/principles? Write down a few words to help you remember each story.

Memory 1: _____

Eulogy Template

WORKSHEET

Memory 2: _____

3. What were the person's most memorable career or personal achievements or successes? List the most significant.

4. What are a couple of memories or anecdotes about the person's special talents or successes?. Write down a few words to help you remember them below.

Talent/Success Story 1: _____

Eulogy Template **WORKSHEET**

Talent/Success Story 2: _____

Talent/Success Story 3: _____

5. What were the person's most positive traits?

Eulogy Template WORKSHEET

6. What are a couple of lighthearted or humorous memories about the person? Write a few words below to help you remember those stories.

Humorous Memory 1: _____

Humorous Memory 2: _____

7. What were their best traits in their family life? (As a father, mother, brother, sister, son, daughter, etc.)

Eulogy Template **WORKSHEET**

8. Think of one or two favorite family stories or memories about the person. Write down words to help you remember them

Family Memory 1:

Family Memory 2:

Eulogy Template **WORKSHEET**

9. Write down 2-3 ways in which the person impacted your own life or inspired you.

Impact 1: _____

Impact 2: _____

Eulogy Template **WORKSHEET**

Impact 3: _____

Eulogy Template **WORKSHEET**

10. Write down 1-2 lessons you learned from them.

Lesson 1: _____

Lesson 2: _____

11. Write down their best qualities.

Best Quality 1: _____

Best Quality 2: _____

Eulogy Template **WORKSHEET**

Best Quality 3: _____



Eulogy TEMPLATE

Universal Eulogy Template

I. Introduction

Good morning. Thank you all for coming. I'm (your name) and (name of deceased) I was (relation to you - father, mother, etc.)

Today we celebrate the life of _____ (full name), who passed away at the age of ____ on _____ (date). _____

II. Celebrating Their Life

Core Values

(First name) was a special and unforgettable person, defined by

(Mention 2-3 core values, e.g. kindness, integrity)

(See Worksheet **Question 1**)

Core value 1: _____

Core value 2: _____

Universal Eulogy Template

Core value 3: _____

(Here, share one or two personal stories highlighting their positive qualities/principles.)

(See Worksheet **Question 2**)

Talents and Achievements

(First name) achieved a lot in his (her/their) life, including

(See Worksheet **Question 3**)

Talent/Achievement 1: _____

Talent/Achievement 2: _____

Talent/Achievement 3: _____

(Here share one or two 1-2 anecdotes about special talents/successes.)

(See Worksheet **Question 4**)

Talent/Success Story 1: _____

Universal Eulogy Template

Talent/Success Story 2: _____

Positive Traits

What made _____ so special was their _____ (list 2-3 positive traits, e.g. warmth, humor).

(See Worksheet **Question 5**)

Humorous Memories

(Share one or two humorous/lighthearted anecdotes.)

(See Worksheet **Question 6**)

Family

As a _____ (parent, sibling, etc.), _____ was the embodiment of _____ (e.g. devotion, creating cherished memories).

(See Worksheet **Question 7**)

(Share a family memory or favorite family story here.)

(Worksheet **Question 8**)

III. What They Meant to You

_____ was an important person in my own life.

Universal Eulogy Template

(Describe 2-3 ways they impacted or inspired you).

(Worksheet **Question 9**)

I will be forever grateful for the _____ (list 1-2 gifts/lessons) they gave me.

(Worksheet **Question 10**)

IV. How They'll Be Remembered

While _____'s passing leaves an immense void, his/her beautiful spirit will live on.

We can all take solace in knowing his/her memory will not soon be forgotten.

V. Conclusion

In celebrating _____'s life today, we honor someone who lived a life of _____ (summary of their best qualities).

(Worksheet **Question 11**)

While we gather here today with heavy hearts, saddened by _____'s passing, may we also feel uplifted by the remarkable life they lived. _____'s (warmth, kindness, and generous spirit) will be dearly missed, but their impact on all of us will forever remain.

In the days ahead, I hope we can find comfort in the special memories we shared with _____ and in knowing that a part of him (her/them) will always be kept alive they) touched. The twinkle in his (her/their) eye, his (her/their)

Universal Eulogy Template

bright smile, his (her/their) affection for family and friends - these are the beautiful legacies (First name) leaves behind.

While no words can completely express how much (First name) meant to us, we can honor his (her/their) memory by trying to live our own lives with the same (qualities) (e.g., compassion, integrity and zest) (First name) exemplified every day. (First name)'s (caring nature), (resilience in difficult times), and (ability to find joy in life's simple pleasures) are qualities that will continue to inspire all of us.

So today, let us bid a loving farewell to (First name), secured in the knowledge that his (her/their) spirit will forever be a part of us. We share in mourning their loss, while also celebrating the richness and love they brought to our lives. (First name) has returned to a peaceful rest, but will always remain in our hearts.

Finally,

As we reflect on (First name) life and find ways to cherish his (her/their) memory, the 19th Century English writer Christina Rossetti offers some poignant perspective in this excerpt from her poem 'Let Me Go.'

Let Me Go

Christina Rossetti
(1830-1894)

When I come to the end of the road
And the sun has set for me
I want no rites in a gloom filled room
Why cry for a soul set free?

Miss me a little, but not for long
And not with your head bowed low
Remember the love that once we shared
Miss me, but let me go.

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For this is a journey we all must take
And each must go alone.
It's all part of the master plan
A step on the road to home.

When you are lonely and sick at heart
Go to the friends we know.
Laugh at all the things we used to do
Miss me, but let me go.

*For additional poetry appropriate for closing a eulogy, see **Poetry for Eulogies** from the MyFinalPlanner Eulogy Toolkit.*



Poetry For Eulogies

Poetry for Eulogies

A poem or bible verse is a time tested way to conclude a eulogy. A favorite verse of the deceased's, if they had one, is often the best choice.

Our template closes with an excerpt from the Christine Rosetti poem "Let me Go," which works well for almost every occasion, but a different poem may be a better fit for your situation..

If the person didn't have a favorite verse, or if that verse it's not appropriate for a eulogy, the poems below are popular alternatives to Twain's Warm Summer Wind.

Twenty-third Psalm

(King James version)

The Lord is my shepherd; I shall not want.
He maketh me to lie down in green pastures:
He leadeth me beside the still waters.
He restoreth my soul:
He leadeth me in the path of righteousness for his name's sake.

Yea, though I walk through the valley of the shadow of death, I will fear no evil:
for thou art with me;

Thy rod and thy staff they comfort me.
Thou preparest a table before me in the presence of mine enemies:
Thou anointest my head with oil;
My cup runneth over.

Surely goodness and mercy shall follow me all the days of my life: and I will
dwell in the house of the Lord for ever.

Poetry for Eulogies

Death is Nothing

Henry Scott Holland (1847-1918)

Death is nothing at all
I have only slipped away into the next room
I am I and you are you.
Whatever we were to each other
That we still are.
Call me by my old familiar name
Speak to me in the easy way which you always used
Wear no forced air of solemnity or sorrow.
Laugh as we always laughed at the little jokes
We enjoyed together.
Play, smile, think of me, pray for me,
Let my name be ever the household word that
It always was.
Let it be spoken without effort,
Without the trace of a shadow on it.
Life means all that it ever meant
It is the same as it ever was
There is absolutely unbroken continuity.
Why should I be out of mind because I am
Out of sight? I am but waiting for you
For an interval
Somewhere very near
Just around the corner.
All is well.

Poetry for Eulogies

Warm Summer Sun

Mark Twain

Warm summer sun,
Shine kindly here,
Warm southern wind,
Blow softly here.
Green sod above,
Lie light, lie light.
Good night, dear heart,
Good night, good night.

As you move forward . . .



Writing and delivering a meaningful eulogy is an important first step in honoring your loved one's memory and beginning the grieving process.

If you're like most people however, you may soon face a barrage of practical matters involving their final affairs that can feel overwhelming on top of your emotional loss.

From securing assets to dealing with financial accounts and legal documents to making arrangements and notifying various entities, the ordinary yet crucial tasks of closing out a lifetime's worth of personal and financial matters can quickly pile up.

If you find yourself responsible for managing your loved one's estate, know that **you don't have to face this daunting road ahead alone.**

MyFinalPlanner.com is a comprehensive online resource center designed to compassionately guide you through each step, big and small all the way to the end.



Our extensive library of checklists, document templates, how-to guides and more can help simplify and streamline:

- Completing probate and court filings easily
- Preventing identity theft and fraud
- Locating assets or unclaimed funds
- Managing real estate, investments and taxes.

And handling countless other estate details.

Rather than struggling or overlooking crucial responsibilities during this difficult time, let MyFinalPlanner be your steadying hand and clear path forward.

You have our deepest condolences for your loss. When you're ready, we're here to help lighten the practical burdens so you can focus on healing.

[LEARN MORE](#)

If you are not the designated executor but know who is, please consider recommending MyFinalPlanner to give them the support they need, or perhaps giving a gift subscription as a more useful and practical alternative to flowers.

No one should have to walk this journey unsupported.

Tom Voltz

Co-founder, MyFinalPlanner